



**Bass Coast Shire Council
Agenda for Special Meeting
Friday 4 November 2016
Council Chamber, Bass Coast Civic Centre,
Baillieu Street East, Wonthaggi
5.00pm.**

NOTE:

Meeting open to the public from 5.00pm

Notice of Meeting

Notice is hereby given that the next **Special Meeting** of the Bass Coast Shire Council will be held at the Council Chamber, Bass Coast Civic Centre, Baillieu Street East, Wonthaggi on 4 November 2016 at **5.00pm**

Date of Notice - 31 October 2016

Paul Buckley PSM
Chief Executive Officer

Agenda

Mobile Telephone Reminder

Please turn off all mobile telephones or in the case of an emergency, please advise the Chair and switch to silent mode.

Statement of Acknowledgement

Bass Coast Shire Council acknowledges Aboriginal and Torres Strait Islander as the first Australians and recognises that they have a unique relationship with the land and water.

Council also recognises that we are situated on the traditional lands of the Bunurong/Boon wurrung, members of the Kulin Nation who have lived here for thousands of years.

We offer our respect to their elders past and present and through them, all Aboriginal and Torres Strait Islander people.

Notes:

Temporary Chair

The Chief Executive Officer will preside over the Special Meeting in the absence of an elected Mayor.

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A Present and Apologies

Statutory Reports

B Statutory Reports

B.1 Oath of Office

File No:	CMI6/772
Department:	Healthy Communities and Governance
Council Plan Strategic Objective:	Effective Governance
	Our leadership will be achieved through good governance, community engagement and excellence in service delivery.

Declaration

The author has no direct or indirect interests in relation to this report.

Summary

In accordance with Section 63 of the *Local Government Act 1989* a person elected to be a Councillor is not capable of acting as a Councillor unless he or she has taken the Oath of Office.

Each Councillor will now undertake the Oath of Office by stating:

‘I (name), will undertake the duties of the office of Councillor in the best interest of the people in the municipal district of Bass Coast and faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1989* or any other Acts to the best of my skill and judgment.’

The individual oath performed by each Councillor will be witnessed and signed by the Chief Executive Officer and attached to the minutes of this meeting.

Western Port Ward

- Geoff Ellis
- Bruce Kent
- Clare Le Serve

Island Ward

- Stephen Fullarton
- Pamela Rothfield
- Michael Whelan

Bunurong Ward

- Julian Brown
- Brett Tessari
- Les Larke

Recommendation

That the meeting notes the affirmation by each individual Councillor to the Council's Oath of Office.

Attachments

There are no attachments for this report.

B.2 Commitment to the Councillor Code of Conduct

File No: CMI6/787
Department: Healthy Communities and Governance
Council Plan Strategic Objective: Effective Governance

Our leadership will be achieved through good governance, community engagement and excellence in service delivery.

Declaration

The author has no direct or indirect interests in relation to this report.

Summary

In accordance with Section 63 of the *Local Government Act 1989* a person elected to be a Councillor is not capable of acting as a Councillor unless he or she has read the Councillor Code of Conduct and, in accordance with sub section 3, made a declaration stating they will abide by the Councillor Code of Conduct.

In accordance with Section 76C of the *Local Government Act 1989* a Council must, within the period of 4 months after a general election call a special meeting solely for the purpose of reviewing the Councillor Code of Conduct.

Each Councillor will now make a commitment to the Councillor Code of Conduct:

'I (name), hereby declare that I have read the Councillor Code of Conduct for Bass Coast Shire Council adopted on 22 June 2016 and declare that I will abide by this Code.'

The individual declaration to commit to the Councillor Code of Conduct will be witnessed and signed by the Chief Executive Officer and attached to the minutes of this meeting.

Western Port Ward

- Geoff Ellis
- Bruce Kent
- Clare Le Serve

Island Ward

- Stephen Fullarton
- Pamela Rothfield
- Michael Whelan

Bunurong Ward

- Julian Brown
- Brett Tessari
- Les Larke

Recommendation

That the meeting notes the declaration of each individual Councillors' commitment to abide by the Councillor Code of Conduct.

Attachments

There are no attachments for this report

The next **Special Council Meeting** will be held on Wednesday, 16 November 2016 in the Bass Coast Civic Centre Council Chamber, Baillieu Street East, Wonthaggi commencing at 5.00pm.

The date of the next **Community Engagement Session** will be confirmed following the appointment of the new Council.

I would like to encourage everyone to join us in the foyer for a welcome drink for the new Council. I will however be taking the Council to have their official photograph and they will join you all soon.