

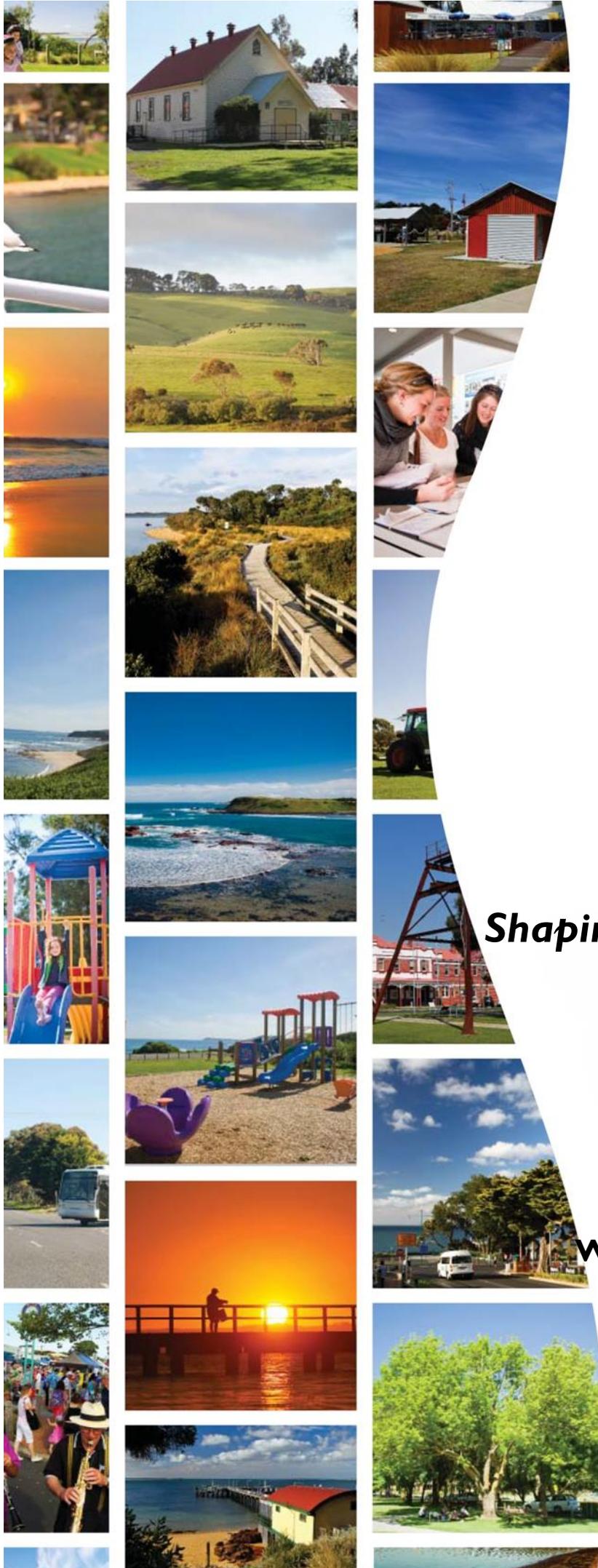


Special Council Meeting Agenda

Shaping a better Bass Coast

**Council Chamber
Bass Coast Civic Centre
Baillieu Street East
Wonthaggi**

**Wednesday, 8 November 2017
Commencing at 5.00pm**



Vision, Mission and Values



Vision

Bass Coast will be known as a region that supports a sustainable and healthy community, and values and protects its natural assets.

Mission

We will engage with and advocate for our community to ensure equity and balance between liveability and environmental protection and be accountable for our financial management in realising the community's vision.

Values

Customer Focus

We will continue to develop effective relationships with customers

Continuous Improvement

We are committed to improving our processes and service delivery

Pride

We take pride in and promote our achievements, our staff and our organisation

Integrity

We act and make decisions that are fair, honest, open and accountable

Respect

We treat people with dignity and respect

Commitment

We value and recognise contributions towards achieving the Bass Coast Vision. We listen, understand, consult and respond to our community and staff. We provide accurate, timely and relevant information.

Council Plan Themes

Advocacy

Representing the community

Nil reports

Economic Development

Expanding, attracting and retaining business and investment

Nil reports

Environment

Maintain and protect the natural environment

Nil reports

Governance

We are responsive, open, transparent and financially sustainable

H.1 Election of Mayor, page 10

H.2 Election of the Deputy Mayor, page 13

Health and Wellbeing

We are a healthy and active community

Nil reports

Liveability

Enjoying the place we live

Nil reports

Our Character

Celebrating the uniqueness of our townships

Nil reports

A	Present and Apologies	7
B	Mayoral Report.....	8
C	Reports Requiring Council Decision.....	10
<i>C.1</i>	<i>Election of Mayor</i>	<i>10</i>
<i>C.2</i>	<i>Election of the Deputy Mayor</i>	<i>13</i>

Notice of Meeting

Notice is hereby given that the next **Special Meeting** of the Bass Coast Shire Council will be held at the Council Chamber, Bass Coast Civic Centre, Baillieu Street East, Wonthaggi on 8 November 2017 at **5.00pm**

Date of Notice - 3 November 2017

Paul Buckley PSM
Chief Executive Officer

Agenda

Mobile Telephone Reminder

Please turn off all mobile telephones or in the case of an emergency, please advise the Chair and switch to silent mode.

Statement of Acknowledgement

Bass Coast Shire Council acknowledges Aboriginal and Torres Strait Islanders as the first Australians and recognises that they have a unique relationship with the land and water.

Council also recognises that we are situated on the traditional lands of the Bunurong/Boonwurrung, members of the Kulin Nation who have lived here for thousands of years.

We offer our respect to their elders past and present and through them, all Aboriginal and Torres Strait Islander people.

Councillor Statement

All members of this Council pledge to the Bass Coast Shire community to consider every item listed on this evening's agenda:

- Based on the individual merits of each item;
- Without bias or prejudice by maintaining an open mind; and
- Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.

Any Councillor having a conflict of interest in an item will make a proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

Notes:

Temporary Chair

Part B, Section 9.1 of the Bass Coast Shire Council Meeting Procedure Local Law 2009 states that the Chief Executive Officer must open the meeting at which the Mayor is to be elected and preside until the meeting elects a Mayor.

Once the Mayor has been elected, they will take the position of Chair.

A Present and Apologies

B Mayoral Report

Reports Requiring Council Decision

C Reports Requiring Council Decision

C.1 Election of Mayor

File No:	CMI7/738
Division:	Healthy Communities and Governance
Council Plan Strategic Objective:	Governance
	We are responsive, open, transparent and financially sustainable

Declaration

The author has no direct or indirect interests in relation to this report.

Summary

Section 71 of the *Local Government Act 1989* requires Councillors to elect a Mayor of the Council. All Councillors are eligible for election or re-election to the office of Mayor.

The Mayor can be elected for a one year or two year term, however this decision must be made before the Mayor is elected. If no decision is made, the term of the Mayor remains at one year.

Where two or more nominations are received an election will be held. Voting will be by show of hands in accordance with Section 90 of the *Local Government Act 1989*.

The election will be conducted by the Chief Executive Officer. Once the Mayor has been elected, he or she will Chair the remainder of the meeting.

Background

Section 73 of the *Local Government Act 1989* (Act) specifies that the Mayor must take precedence at all municipal proceedings within the municipal district and must chair all meetings at which he/she is present. If there is a vacancy in the position of Mayor, or the Mayor is absent from a meeting, Council must appoint another Councillor to be the acting Mayor. If Council chooses to appoint a Deputy Mayor, then the acting Mayor role will usually be filled by the Deputy Mayor. An acting Mayor may perform any function or exercise any power conferred on the Mayor.

Under s73AA of the Act the functions of the Mayor of a Council include:

- (a) providing guidance to Councillors about what is expected of a Councillor including in relation to the role of a Councillor under section 65, and the observation of the Councillor conduct principles and the Councillor Code of Conduct by Councillors under sections 76B, 76BA and 76C; and
- (b) acting as the principal spokesperson for the Council; and
- (c) supporting good working relations between Councillors; and
- (d) carrying out the civic and ceremonial duties of office of Mayor.

Under Section 90 (1) (e) the Mayor receives a casting vote where necessary.

Strategic Basis**Council Plan Objective:**

Governance – *Increase transparency*

Council Plan Objective:

Governance – *We are responsive, open, transparent and financially sustainable*

Strategic Outcome:

- Provide equitable distribution of resources across the Shire
- Be diligent in ensuring services meet community need and are cost effective
- Manage our financial resources and report on our performance
- Engage with the community on decisions that impact them
- Explore other alternatives for revenue opportunities

Strategic Indicator:

Strategic Indicators	Measures
Community Satisfaction with Council Decisions	Achieve the top quartile of Large Rural Councils
Transparency of Council decisions	Achieve the top quartile of Large Rural Councils
Community Satisfaction with Consultation and Engagement	Achieve the top quartile of Large Rural Councils
Community satisfaction with customer contact	Achieve the top quartile of Large Rural Councils
Local Government Performance Reporting Framework (LGPRF) – Financial Performance	Measures that are reported are within the top quartile for Large Rural Councils as identified in the LGPRF
Victorian Auditor General Office (VAGO) Financial Sustainability indicators	The Strategic Resource Plan and the Long Term Financial Plan to meet or better VAGO low risk indicators
Other financial and non-financial performance indicators	Adjusted underlying operation result aims to achieve an operating surplus Implementation of monthly and year to date financial reporting, with plain English version for our Community Implementation of monthly and year to date non-financial performance reporting, with plain English version for our Community Increased efficiencies as a result of information technology improvements

Strategic Indicators	Measures
Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

Finances

The *Local Government Act 1989* requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Mayoral Allowance is currently set at \$76,521 per annum with a 9.5% superannuation guarantee.

All Councillors are entitled to resources and support as outlined in the Provision of Resources to Councillors Policy. In addition to this the Mayor is provided with high level administration support, a furnished Mayoral office with a desktop computer, and private use of a medium sized executive vehicle.

Stakeholders

All residents, ratepayers and visitors are stakeholders in the decision to elect the Mayor.

Statutory Requirements/Codes/Standards/Policies

Under s.71(2) of the *Local Government Act 1989* Council must elect a Mayor, but first determine whether the term of Mayor will be for one year or two years. Traditionally Council has decided on a one year term.

The election of the Mayor is conducted in accordance with Part 9 of Bass Coast Shire Council's Meeting Procedure Local Law 2009.

Other Options

There are no other options as it is a requirement under the Act to elect a Mayor.

Recommendation

1. **That Council determine the term of office for the Mayor as being for either one year or two years.**
2. **That the term of office for the Mayor commence immediately following the election and conclude at 6am on the date of the Special Meeting in one year, or two years, subject to the outcome of recommendation one.**
3. **That nominations be invited for the election of the Mayor.**

Attachments

There are no attachments for this report

C.2 Election of the Deputy Mayor

File No:	CMI7/739
Division:	Healthy Communities and Governance
Council Plan Strategic Objective:	Governance
	We are responsive, open, transparent and financially sustainable

Declaration

The author has no direct or indirect interests in relation to this report.

Summary

The *Local Government Act 1989* does not recognise the role of Deputy Mayor other than the need to appoint an acting Mayor in the event of the Mayor being absent, incapable of acting, or resigning in accordance with Section 73 of the *Local Government Act 1989*.

However, the Council may agree to appoint to the position of Deputy Mayor and undertake an election in line with Bass Coast Shire Council's Meeting Procedure Local Law 2009.

Background

The role of Deputy Mayor in the past has included:

- Deputising for the Mayor at civic functions, Mayoral engagements and other meetings at which the Mayor is required to represent Council.
- Being nominated to chair Council Meetings in the absence of the Mayor
- Acting as Council spokesperson under Council's Communication and Engagement Strategy in the absence of the Mayor.

Strategic Basis

Council Plan Objective:

Governance – *Increase transparency*

Council Plan Objective:

Governance – *We are responsive, open, transparent and financially sustainable*

Strategic Outcome:

- Provide equitable distribution of resources across the Shire
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Other financial and non-financial performance indicators	Adjusted underlying operation result aims to achieve an operating surplus Implementation of monthly and year to date financial reporting, with plain English version for our Community Implementation of monthly and year to date non-financial performance reporting, with plain English version for our Community Increased efficiencies as a result of information technology improvements
Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

Finances

The *Local Government Act 1989 (Act)* requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Councillor Allowance is currently valued at \$24,730 per annum with a 9.5% superannuation guarantee.

All Councillors are entitled to resources and support as outlined in the Provision of Resources to Councillors Policy.

Stakeholders

All residents, ratepayers and visitors are stakeholders in the decision to elect the Deputy Mayor.

Statutory Requirements/Codes/Standards/Policies

The Bass Coast Shire Council Meeting Procedure Local Law 2009 does set out the procedure used for electing a Deputy Mayor if Council determines the position of Deputy Mayor is required.

Other Options

The Council could decide not to create a position of Deputy Mayor.

Recommendation

- 1. That Council determine if the position of Deputy Mayor is to be continued.**
- 2. That subject to the outcome of Recommendation 1, Council determine the term of office for the Deputy Mayor as being for either one year or two years.**
- 3. That the term of office for the Deputy Mayor commence immediately following the election and conclude at 6am on the date of the Special Meeting in one year, or in two years, subject to the outcome of Recommendations 1 and 2.**
- 4. That subject to the outcome of Recommendation 1, nominations be invited for the election of the Deputy Mayor.**

Attachments

There are no attachments for this report

Mayoral Announcement Of Next Meeting Of Council

The next **Ordinary Council meeting** will be held on Wednesday, 15 November 2017 in the Bass Coast Civic Centre Council Chamber, Baillieu Street East, Wonthaggi commencing at 5.00pm.

Meeting closed