



**Bass Coast Shire Council  
Minutes for Special Meeting  
Wednesday, 14 November 2018  
Council Chamber, Bass Coast Civic Centre,  
Baillieu Street East,  
Wonthaggi  
5.00pm**

- 1. These minutes are due to be confirmed on 21 November 2018**
- 2. Any decision included in these minutes is subject to change resulting from a rescission motion passed by Council.**

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**Notes:**

Temporary Chair

Part B, Section 9.1 of the Bass Coast Shire Council Meeting Procedure Local Law 2018 states that the Chief Executive Officer must open the meeting at which the Mayor is to be elected and preside until the meeting elects a Mayor.

Once the Mayor has been elected, they will take the position of Chair.

**Meeting commenced**

The meeting commenced at 5.00pm

Acknowledgement: Cr Geoff Ellis read the acknowledgement.

Statement: Cr Pamela Rothfield read the Councillor Statement.

**A Present and Apologies**

Councillors: Cr Brett Tessari, Bunurong Ward (Mayor)  
Cr Bruce Kent, Western Port Ward (Deputy Mayor)  
Cr Julian Brown, Bunurong Ward  
Cr Stephen Fullarton, Island Ward  
Cr Pamela Rothfield, Island Ward  
Cr Michael Whelan, Island Ward  
Cr Geoff Ellis, Western Port Ward

Officers in Attendance:

Mr Mark Brady, Acting Chief Executive Officer  
Ms Lisa Barham-Lomax, Acting General Manager Corporate and  
Community  
Ms Felicity Sist, General Manager Infrastructure and Environment  
Ms Allison Jones, General Manager Advocacy, Economy and  
Liveability  
Mrs Lee-Anne Harmer, Governance Officer

Apologies: Cr Clare Le Serve, Western Port Ward (leave of absence)  
Cr Les Larke, Bunurong Ward

**B Declarations of Interest**

There were no Declarations of Interest

# **Reports Requiring Council Decision**

## **C Reports Requiring Council Decision**

### ***C.1 Report from Outgoing Mayor***

**File No:** CMI8/792  
**Division:** Corporate & Community  
**Council Plan Strategic Objective:** Governance

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### **Declaration**

The author has no direct or indirect interests in relation to this report.

### **Summary**

As the position of Mayor is contested annually it is appropriate for the outgoing Mayor to report on the highlights of their term.

### **Recommendation**

**That Council receives the outgoing Mayor's highlights report.**

### **Attachments**

There are no attachments for this report.

### **Council Decision**

**Moved: Cr. Stephen Fullarton / Seconded: Cr. Michael Whelan**

**That Council receives the outgoing Mayor's highlights report.**

**CARRIED**

### **Cr Pamela Rothfield provided the following report**

It has been an honour and a privilege to represent this Shire as Mayor for these past two years. It's been especially rewarding to have been in this job in the year of the Island's sesquicentennial. I can't believe how the time has flown.

I would like to thank my colleagues for supporting me in this role. I feel blessed that I have been fortunate enough to be at the helm of arguably the most experienced, diverse and skilled group of Councillors we have had in this Shire for a long, long time – and certainly all of independent thought.

I know we do not always agree – but I am delighted that despite our differences, we are always respectful of each other’s opinions – something we could probably teach our friends in Spring Street and further afield in Canberra.

In my last Mayoral report, 12 months ago, I mentioned that we had made a concerted effort in our attempt to gain support for our Shire through advocacy with both State and Federal Governments. Twelve months ago, I was so excited that we had secured the funding for the Secondary College at Wonthaggi plus the highball stadium, and we also received funding for the new Clubrooms for Cape Paterson Surf Life Saving Club.

Turning the corner into 2018 and heading into the state election year - we ratcheted our advocacy campaign up a notch, and soon secured funding for the emergency wing of the Wonthaggi Hospital – some \$115 million, and ticked off a number of other items on the list – leaving only four priorities on our first list ... we had beaten a well worn path to Spring Street, regularly meeting with both Government Ministers and Shadow Ministers.

So it was with delight that we commenced our tilt at our second advocacy list – in August this year - adding items which had come to us through the extensive community engagement from our Council Plan. These included foreshore management and erosion control, the transfer of the old Wonthaggi Senior Campus to Council for community use, the protection of our natural landscape and an investment in tertiary education within our shire. We also carried forward 24 hour medical care for Phillip Island. Almost all of these have now effectively been ticked off – and again we are looking at the next iteration – number three - of our advocacy priorities.

I am delighted that the next Mayor will be able to continue to build and enhance this work.

This brings me to the position of Mayor. I would like to foreshadow that I will be nominating our Deputy Mayor Brett Tessari for the role of Mayor. He has been a wonderful Deputy and supported me amazingly over the past two years. He is well aware of the commitment necessary to do the job properly and he is highly regarded and heavily involved in our community, having lived here his entire life and is well equipped to represent the Shire. It would be a pleasure to support him.

I would like to thank our CEO and Executive Team. I think almost all Councillors entered these Council Chambers two years ago, not knowing what we would face – and such feelings were probably reciprocated in the minds of the Executive Team.

It didn’t take long to appreciate that these people form part of a dedicated, experienced and highly skilled team – they have shown us great respect and professionalism throughout our journey so far. I thank them sincerely for this.

I would also like to acknowledge Councillor Support and their support of all nine Councillors – which certainly must at times, stretch them to the limit.

I also want to thank the Communications Team – who were always there – evening or weekend, whenever the need arose – they were there. Christian, Steve, Nina, Lauren and Sarah – thank you all so much for the most enjoyable two years – I won’t forget the fun we had at our Facebook Q & As.



Finally, one of the major challenges facing us in the period ahead is the replacement of the CEO Paul Buckley who is to retire in February. I'd like to take this opportunity to thank Paul for his support of Council and his always 'can do' attitude. His achievements in advocacy cannot be overstated. I'm under no illusion that it will be difficult to find the skills and the Local Government experience that Paul possesses - however, by the same token I am confident that this Council will select the next CEO wisely, ensuring that we continue to build on our strengths.

Again, I thank you for the honour and privilege of representing this Shire as Mayor.

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**C.2 Determination of the Period of Office for Mayor**

**File No:** CMI8/786  
**Division:** Corporate & Community  
**Council Plan Strategic Objective:** Governance

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**Declaration**

The author has no direct or indirect interests in relation to this report.

**Summary**

Section 71 of the *Local Government Act 1989* requires Councillors to elect a Mayor of the Council. Before a Mayor is elected, the Council may resolve to elect a Mayor for the term of up to 2 years.

This report recommends that the Council elect a Mayor for 1 Year, commencing 14 November 2018, until the next Mayoral Election which will be after the forth Saturday in October but not later than 30 November 2019.

**Background**

The current Council was elected to Office in October 2016 and undertook their Oath of Office on 4 November 2016. This Oath allowed each elected Candidates to take up their position of Councillor. The first election of the Mayor for this term was conducted on 11 November 2016, Cr Pamela Rothfield was elected to the position of Mayor for a one year term.

On 8 November 2017, Cr Pamela Rothfield was again elected to the position of Mayor for one year.

**Strategic Basis****Council Plan Objective:**

Governance – *Increase transparency*

**Council Plan Objective:**

Governance – *We are responsive, open, transparent and financially sustainable*

**Strategic Outcome:**

- Provide equitable distribution of resources across the Shire
- Be diligent in ensuring services meet community need and are cost effective
- Manage our financial resources and report on our performance
- Engage with the community on decisions that impact them
- Explore other alternatives for revenue opportunities

**Strategic Indicator:**

<b>Strategic Indicators</b>	<b>Measures</b>
Community Satisfaction with Council Decisions	Achieve the top quartile of Large Rural Councils
<b>Transparency of Council decisions</b>	<b>Achieve the top quartile of Large Rural Councils</b>
Community Satisfaction with Consultation and Engagement	Achieve the top quartile of Large Rural Councils
Community satisfaction with customer contact	Achieve the top quartile of Large Rural Councils
Local Government Performance Reporting Framework (LGPRF) – Financial Performance	Measures that are reported are within the top quartile for Large Rural Councils as identified in the LGPRF
Victorian Auditor General Office (VAGO) Financial Sustainability indicators	The Strategic Resource Plan and the Long Term Financial Plan to meet or better VAGO low risk indicators
Other financial and non-financial performance indicators	Adjusted underlying operation result aims to achieve an operating surplus Implementation of monthly and year to date financial reporting, with plain English version for our Community Implementation of monthly and year to date non-financial performance reporting, with plain English version for our Community Increased efficiencies as a result of information technology improvements
Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

**Finances**

Any costs associated with conducting the meeting for the Election of the Mayor are allowed for within the Governance Department operating budget.

**Stakeholders**

All residents, ratepayers and visitors are stakeholders in the decision to elect the Mayor.

### **Statutory Requirements/Codes/Standards/Policies**

Under s.71(2) of the *Local Government Act 1989* Council must elect a Mayor, but first determine whether the term of Mayor will be for one year or two years.

The election of the Mayor is conducted in accordance with Part 9 of Bass Coast Shire Council's Meeting Procedure Local Law 2009.

### **Other Options**

The Council could determine to appoint a Mayor for the remaining two years of their term. Traditionally Council has decided on a one year term.

### **Recommendation**

**That Council determine the term of office for the Mayor as being for one year.**

### **Attachments**

There are no attachments for this report

### **Council Decision**

**Moved: Cr. Stephen Fullarton / Seconded: Cr. Pamela Rothfield**

**That the recommendation be adopted.**

**CARRIED**

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**C.3 Election of Mayor**

**File No:** CMI8/669  
**Division:** Corporate & Community  
**Council Plan Strategic Objective:** Governance

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**Declaration**

The author has no direct or indirect interests in relation to this report.

**Summary**

Section 71 of the *Local Government Act 1989* requires Councillors to elect a Mayor of the Council. All Councillors are eligible for election or re-election to the office of Mayor. The process for conducting the election of the Mayor is outlined in Section 9 of Bass Coast Shire Council's Meeting Procedure Local Law 2018.

Where two or more nominations are received an election will be held. Voting will be by show of hands in accordance with Section 90 of the *Local Government Act 1989*.

The election will be conducted by the Chief Executive Officer. Once the Mayor has been elected, he or she will Chair the remainder of the meeting.

**Background**

Section 73 of the *Local Government Act 1989 (Act)* specifies that the Mayor must take precedence at all municipal proceedings within the municipal district and must chair all meetings at which he/she is present. If there is a vacancy in the position of Mayor, or the Mayor is absent from a meeting, Council must appoint another Councillor to be the acting Mayor. If Council chooses to appoint a Deputy Mayor, then the acting Mayor role will usually be filled by the Deputy Mayor. An acting Mayor may perform any function or exercise any power conferred on the Mayor.

Under s73AA of the Act the functions of the Mayor of a Council include:

- (a) providing guidance to Councillors about what is expected of a Councillor including in relation to the role of a Councillor under section 65, and the observation of the Councillor conduct principles and the Councillor Code of Conduct by Councillors under sections 76B, 76BA and 76C; and
- (b) acting as the principal spokesperson for the Council; and
- (c) supporting good working relations between Councillors; and
- (d) carrying out the civic and ceremonial duties of office of Mayor.

Under Section 90 (1) (e) the Mayor receives a casting vote where necessary.

**Strategic Basis****Council Plan Objective:**

Governance – *Increase transparency*

**Council Plan Objective:**

Governance – *We are responsive, open, transparent and financially sustainable*

**Strategic Outcome:**

- Provide equitable distribution of resources across the Shire
- Be diligent in ensuring services meet community need and are cost effective
- Manage our financial resources and report on our performance
- Engage with the community on decisions that impact them
- Explore other alternatives for revenue opportunities

**Strategic Indicator:**

<b>Strategic Indicators</b>	<b>Measures</b>
Community Satisfaction with Council Decisions	Achieve the top quartile of Large Rural Councils
<b>Transparency of Council decisions</b>	<b>Achieve the top quartile of Large Rural Councils</b>
Community Satisfaction with Consultation and Engagement	Achieve the top quartile of Large Rural Councils
Community satisfaction with customer contact	Achieve the top quartile of Large Rural Councils
Local Government Performance Reporting Framework (LGPRF) – Financial Performance	Measures that are reported are within the top quartile for Large Rural Councils as identified in the LGPRF
Victorian Auditor General Office (VAGO) Financial Sustainability indicators	The Strategic Resource Plan and the Long Term Financial Plan to meet or better VAGO low risk indicators
Other financial and non-financial performance indicators	Adjusted underlying operation result aims to achieve an operating surplus Implementation of monthly and year to date financial reporting, with plain English version for our Community Implementation of monthly and year to date non-financial performance reporting, with plain English version for our Community Increased efficiencies as a result of information technology improvements

Strategic Indicators	Measures
Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

## Finances

The *Local Government Act 1989* requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Mayoral Allowance is currently set at \$78,051 per annum with a 9.5% superannuation guarantee.

All Councillors are entitled to resources and support as outlined in the Provision of Resources to Councillors Policy. In addition to this the Mayor is provided with high level administration support, a furnished Mayoral office with a desktop computer and private use of a medium sized executive vehicle.

## Stakeholders

All residents, ratepayers and visitors are stakeholders in the decision to elect the Mayor.

## Statutory Requirements/Codes/Standards/Policies

Section 71 of the *Local Government Act 1989* requires Councillors to elect a Mayor of the Council. The election of the Mayor is conducted in accordance with Part 9 of Bass Coast Shire Council's Meeting Procedure Local Law 2018.

## Other Options

There are no other options as it is a requirement under the Act to elect a Mayor.

## Recommendation

### That Council:

1. **Call for nominations be invited for the election of the Mayor and if required and undertake the election process.**
2. **Confirm Cr X to the position of Mayor effective immediately until the next Mayoral Election which will not be before the fourth Saturday in October but no later than 30 November.**

## Attachments

There are no attachments for this report

**Council Decision**

**The Chair called for nominations for the position of Mayor:**

**Cr Pamela Rothfield nominated Cr Brett Tessari**

**Cr Stephen Fullarton seconded the nomination of Cr Brett Tessari**

**There being no further nominations the Chair declared Cr Brett Tessari duly elected as the Mayor.**

The Acting Chief Executive Officer Mark Brady removed himself from the position of Chair. The Mayor Cr Brett Tessari assumed position of Chair.



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**C.4 Election of the Deputy Mayor**

**File No:** CMI8/670  
**Division:** Corporate & Community  
**Council Plan Strategic Objective:** Governance

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**Declaration**

The author has no direct or indirect interests in relation to this report.

**Summary**

The *Local Government Act 1989* does not recognise the role of Deputy Mayor other than the need to appoint an acting Mayor in the event of the Mayor being absent, incapable of acting, or resigning in accordance with Section 73 of the *Local Government Act 1989*.

This report recommends Council appoint a Councillor to the role of Deputy Mayor and undertake an election in line with Bass Coast Shire Council's Meeting Procedure Local Law 2018.

**Background**

The role of Deputy Mayor in the past has included:

- Deputising for the Mayor at civic functions, Mayoral engagements and other meetings at which the Mayor is required to represent Council.
- Being nominated to chair Council Meetings in the absence of the Mayor
- Acting as Council spokesperson under Council's Communication and Engagement Strategy in the absence of the Mayor.

**Strategic Basis****Council Plan Objective:**

Governance – *Increase transparency*

**Council Plan Objective:**

Governance – *We are responsive, open, transparent and financially sustainable*

**Strategic Outcome:**

- Provide equitable distribution of resources across the Shire
- Be diligent in ensuring services meet community need and are cost effective
- Manage our financial resources and report on our performance
- Engage with the community on decisions that impact them
- Explore other alternatives for revenue opportunities

**Strategic Indicator:**

<b>Strategic Indicators</b>	<b>Measures</b>
Community Satisfaction with Council Decisions	Achieve the top quartile of Large Rural Councils
<b>Transparency of Council decisions</b>	<b>Achieve the top quartile of Large Rural Councils</b>
Community Satisfaction with Consultation and Engagement	Achieve the top quartile of Large Rural Councils
Community satisfaction with customer contact	Achieve the top quartile of Large Rural Councils
Local Government Performance Reporting Framework (LGPRF) – Financial Performance	Measures that are reported are within the top quartile for Large Rural Councils as identified in the LGPRF
Victorian Auditor General Office (VAGO) Financial Sustainability indicators	The Strategic Resource Plan and the Long Term Financial Plan to meet or better VAGO low risk indicators
Other financial and non-financial performance indicators	Adjusted underlying operation result aims to achieve an operating surplus Implementation of monthly and year to date financial reporting, with plain English version for our Community Implementation of monthly and year to date non-financial performance reporting, with plain English version for our Community Increased efficiencies as a result of information technology improvements
Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

**Finances**

The *Local Government Act 1989* (Act) requires Council to determine the level of Councillor and Mayoral allowance within six months of a general election. The Councillor Allowance is currently valued at \$25,225 per annum with a 9.5% superannuation guarantee.

All Councillors are entitled to resources and support as outlined in the Provision of Resources to Councillors Policy.

### **Stakeholders**

All residents, ratepayers and visitors are stakeholders in the decision to elect the Deputy Mayor.

### **Statutory Requirements/Codes/Standards/Policies**

The Bass Coast Shire Council Meeting Procedure Local Law 2018 does set out the procedure used for electing a Deputy Mayor if Council determines the position of Deputy Mayor is required.

### **Other Options**

The Council could decide not to create a position of Deputy Mayor.

### **Recommendation**

#### **That Council:**

- 1. Call for nominations be invited for the election of the Deputy Mayor and if required undertake the election process.**
- 2. Confirm Cr X to the position of Deputy Mayor effective immediately until the next Mayoral Election which will not be before the fourth Saturday in October but no later than 30 November.**

### **Attachments**

There are no attachments for this report

### **Council Decision**

**The Chair called for nominations for the position of Deputy Mayor:**

**Cr Geoff Ellis nominated Cr Bruce Kent**

**Cr Julian Brown seconded the nomination of Cr Bruce Kent**

**There being no further nominations the Chair declared Cr Bruce Kent duly elected as the Deputy Mayor.**

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**C.5 Review of appointments to Council Committees and Delegated Committees**

**File No:** CMI8/804  
**Division:** Corporate & Community  
**Council Plan Strategic Objective:** Governance

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**Declaration**

The author has no direct or indirect interests in relation to this report.

**Summary**

Council appoints delegates to a number of Council committees and external committees in order to meet its legislative obligations and to enhance its involvement in community activities and to advocate on behalf of the community.

At its Ordinary Meeting in February 2018, Council resolved to appoint Councillor representatives to these committees and has made some revisions during 2018. The purpose of this report is to review the appointments made and to make any changes to Council's representation.

This report recommends that Council appoint representatives to both the Council Committees and delegates to the External Committees.

**Background**

A number of Council committees and external committees exist where Councillors are invited to participate across a broad interest area. Some of these committees have legislative requirements, but most committees operate in an advisory capacity.

It is important for Councillors to be represented on committees and networks for a number of reasons including:

- Some committees are legislated to provide input into strategic plans
- Committees provide opportunities for Councillors and the organisation to stay connected to advocacy groups and understand emerging issues
- Provide advice to Council on a variety of issues
- Help Council achieve its Council Plan objectives.

**Strategic Basis****Council Plan Objective:**

*Advocacy - Representing the community*

**Strategic Outcome:**

- Improve state and federal government investment into roads, facilities and services in Bass Coast
- Increase educational opportunities across the municipality

- Improve health and educational infrastructure and services in Bass Coast
- Articulate the community priorities for improvement to the state road network
- Influence regional strategies on public transport to meet community needs.
- Develop a statement for Bass Coast fairer funding requirement for any future elections resulting in increased funding for Bass Coast Shire Council

**Strategic Indicators:**

Strategic Indicators	Measures
Community Satisfaction with Advocacy	Meet top quartile of Large Rural Councils
Develop and Implement an Advocacy Strategy	Strategy developed with annual actions identified and completed
State and Federal Government funding for facilities and services	Funding provided from State and Federal Government Number of applications submitted for grants
Submission to Federal and State governments for additional funding support developed	Submission prepared by September 2017

**Council Plan Objective:**

Governance – *We are responsive, open, transparent and financially sustainable*

**Strategic Outcome:**

- Provide equitable distribution of resources across the Shire
- Be diligent in ensuring services meet community need and are cost effective
- Manage our financial resources and report on our performance
- Engage with the community on decisions that impact them
- Explore other alternatives for revenue opportunities

**Strategic Indicator:**

Strategic Indicators	Measures
Community Satisfaction with Council Decisions	Achieve the top quartile of Large Rural Councils
Transparency of Council decisions	Achieve the top quartile of Large Rural Councils
Community Satisfaction with Consultation and Engagement	Achieve the top quartile of Large Rural Councils
Community satisfaction with customer contact	Achieve the top quartile of Large Rural Councils

Strategic Indicators	Measures
Local Government Performance Reporting Framework (LGPRF) – Financial Performance	Measures that are reported are within the top quartile for Large Rural Councils as identified in the LGPRF
Victorian Auditor General Office (VAGO) Financial Sustainability indicators	The Strategic Resource Plan and the Long Term Financial Plan to meet or better VAGO low risk indicators
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Communications and Engagement Strategy 2015-18 actions implemented	Complete Strategy implementation by June 2018
Develop and Implement a Revenue Strategy	Strategy developed and actions implemented

## Discussion

The Internal Council Committees include:

Access & Inclusion Advisory Committee	One Councillor
Arts and Culture Advisory Committee	Three Councillors (one Councillor is the Chair)
Audit Committee	Mayor & Two Councillors
Bass Coast Community Road Safety Committee	One Councillor (Chair)
Bass Coast Events Advisory Committee	Three Councillors (one Councillor is the Chair)
Bass Coast Municipal Emergency Management Planning Committee	One Councillor (Chair)
Bass Coast Municipal Fire Management Committee	One Councillor (Chair) and Councillor substitute
Bass Coast Place Names Committee	One Councillor
Bass Coast Natural Environment Advisory Working Group	One Councillor (Chair)
Community Tourism Reference Group	One Councillor (Chair)

The Chief Executive Officer Employment Matters Committee	Mayor and Two Councillors
Phillip Island Aquatics Working Group	Two Councillors (one Councillor is the Chair)
Phillip Island Integrated Transport Study Reference Group	One Councillor (Chair)
Rural Engagement Group	Mayor & One Councillor

The External Committees where Council provides a delegate include:

Australian Coastal Councils Association Inc.	Mayor & Councillor substitute
Bass Coast Environmental Review Committee	One Councillor
Bass Coast South Gippsland Reconciliation Committee	One Councillor and Councillor substitute
Destination Phillip Island – Regional Tourism Board	One Councillor or Chief Executive Officer
Gippsland Local Government Network	Mayor
Gippsland Local Government Waste Forum	Cr Pamela Rothfield and Councillor substitute
Gippsland Waste and Resource Recovery Group Board	Cr Pamela Rothfield (appointed by the Minister)
Municipal Association of Victoria (MAV)	One Councillor and Councillor substitute
Peri Urban Group of Councils	Mayor and Councillor substitute
Phillip Island Nature Park Community Advisory Committee	One Councillor and Councillor substitute
Rural Councils Victoria	One Councillor
South East Australian Transport Study	One Councillor
South East Council's Climate Change Alliance	One Councillor and Councillor substitute
Victorian Local Governance Association	One Councillor
West Gippsland Regional Library Corporation Board	One Councillor and Councillor substitute
Westernport Biosphere Reserve	One Councillor

## Finances

Councillor participation in these committees is covered by their general reimbursement as Councillors. Any associated expenses, such as travel, is claimable by each individual Councillor. These expenses are allowed for within Council's operating budget.

Council is a member of many of the external committees and either pays a membership or makes a contribution to the group. These membership fees or contributions are allowed for within Council's operating budget.

### Stakeholders

The community of Bass Coast is a stakeholder. Participating in Committees helps to keep Councillors informed of key issues within the community they represent and retain the connection with their community.

### Other Options

Council could choose not to appoint representation to these committees and networks. This could limit the level of interaction and ability to influence key outcomes for the community. It could also contribute to difficulty for Council to achieve its strategic direction articulated in the Council Plan.

### Conclusion

A list of Council Committees and External Committees is presented for Councillors to participate. If a Councillor is not nominated to any of these committees a Council Officer may be appointed in their place by agreement.

### Recommendation

#### That Council:

#### I. Appoints Councillor representatives to the following Council Committees:

Access & Inclusion Advisory Committee	One Councillor
Arts and Culture Advisory Committee	Three Councillors (one Councillor is the Chair)
Audit Committee	Mayor & Two Councillors
Bass Coast Community Road Safety Committee	One Councillor (Chair)
Bass Coast Events Advisory Committee	Three Councillors (one Councillor is the Chair)
Bass Coast Municipal Emergency Management Planning Committee	One Councillor (Chair)
Bass Coast Municipal Fire Management Committee	One Councillor (Chair) and Councillor substitute
Bass Coast Place Names Committee	One Councillor
Bass Coast Natural Environment Advisory Working Group	One Councillor (Chair)
Community Tourism Reference Group	One Councillor (Chair)
The Chief Executive Officer Employment Matters Committee	Mayor and Two Councillors
Phillip Island Aquatics Working Group	Two Councillors (one Councillor is the Chair)



Phillip Island Integrated Transport Study Reference Group	One Councillor (Chair)
Rural Engagement Group	Mayor & One Councillor

**2. Appoints Councillor representatives to the following delegated Committees:**

Australian Coastal Councils Association Inc.	Mayor & Councillor substitute
Bass Coast Environmental Review Committee	One Councillor
Bass Coast South Gippsland Reconciliation Committee	One Councillor and Councillor substitute
Destination Phillip Island – Regional Tourism Board	One Councillor or Chief Executive Officer
Gippsland Local Government Network	Mayor
Gippsland Local Government Waste Forum	Cr Pamela Rothfield and Councillor substitute
Gippsland Waste and Resource Recovery Group Board	Cr Pamela Rothfield (appointed by the Minister)
Municipal Association of Victoria (MAV)	One Councillor and Councillor substitute
Peri Urban Group of Councils	Mayor and Councillor substitute
Phillip Island Nature Park Community Advisory Committee	One Councillor and Councillor substitute
Rural Councils Victoria	One Councillor
South East Australian Transport Study	One Councillor
South East Council's Climate Change Alliance	One Councillor and Councillor substitute
Victorian Local Governance Association	One Councillor
West Gippsland Regional Library Corporation Board	One Councillor and Councillor substitute
Westernport Biosphere Reserve	One Councillor

**Attachments**

**AT-1** Council Committees List 8 Pages

**AT-2** External Committees List 9 Pages

**Council Decision**

**Moved: Cr. Pamela Rothfield / Seconded: Cr. Michael Whelan**

**That Council defers consideration of the Review of appointments to Council Committees and Delegated Committees to the 19 December 2018 Ordinary Meeting.**

**CARRIED**

***Mayoral Announcement Of Next Meeting Of Council***

The next **Ordinary Council Meeting** will be held on 21 November 2018 in the Bass Coast Civic Centre Council Chamber, Baillieu Street East, Wonthaggi commencing at 5.00pm.

**Meeting closed**

The meeting closed at 5.24pm