

**Applicant Details**

<b>Name of Applicant:</b>
<b>Organisation:</b>
<b>Postal Address:</b>
<b>Phone Number (mobile):</b>
<b>Email:</b>

**Property Details**

<b>Property Address:</b>
<b>Estate Name (if applicable):</b>
<b>Stage Number (if applicable):</b>
<b>Planning Permit Number:</b>
<b>PS Number:</b>
<b>Estimated work completion date:</b>

**Detailed description of works completed**


**Any works not to be completed where bonding is requested (complete bond form separately)**


# Request for Practical Completion Inspection




## Declaration

I the Applicant for \_\_\_\_\_  
hereby advise that all works have been completed (or request to bond has been made) and all planning permit conditions have been complied with.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_

Note 1: Practical Completion Inspection will occur within 10 business days of receipt of this form (unless estimated work completion date is later than 10 business days, but not more than 20 business days from receipt - should all information within the form be correct and all planning permit conditions be met.

Note 2: The declaration section can be completed if all works will be completed within 10 business days and before the Practical Completion Inspection occurs.