

Bond or Guarantee Request



Applicant Details

Name of Applicant:
Organisation:
Postal Address:
Phone Number (mobile):
Email:

Property Details

Property Address:
Estate Name:
Stage Number:
Planning Permit Number:
PS Number:
Estimated work completion date:

Proposed Bond (Detailed Costings/Quotation required) (tick box)

<input type="checkbox"/> Maintenance Bond - Civil	\$
<input type="checkbox"/> Maintenance Bond - Landscape	\$
<input type="checkbox"/> Outstanding Works Bond	\$

Description of bond(s) to be paid or guaranteed

<input type="checkbox"/> Bank Guarantee

Documents Attached (list any further documents attached)

<input type="checkbox"/> Landscape Maintenance Program
<input type="checkbox"/> Detailed Costings/Quotation

Applicant Signature: _____ Date: ____/____/20__

Bond or Guarantee Request



Council Decision (tick box)

<input type="checkbox"/> Approval
<input type="checkbox"/> Conditional Approval – subject to requirements below
<input type="checkbox"/> Refusal – refer to reason below
Comments:

If approved, an invoice will be provided for payment of fees. Please allow up to 10 days for the invoice to be generated.

The Bond will be held by Council until the specified works have been completed to the satisfaction of Council.

Should the bonded works not be completed in a reasonable time, Council reserves the right to undertake the works using the bonded amount.

Office Use Only – Details for Invoice

Fee Description	Amount	Account Details
Plan Supervision & Checking fees		10-1188-1001-40064
Development Levy		10-1235-1001-41476
Outstanding Works Bond		10-9000-9000-25003
Maintenance Bond - Civil		10-9000-9000-25007
Maintenance Bond - Landscape		10-9000-9000-25007
Non Standard Street Lighting		10-1187-1001-41500